

Video Accompaniment – Immunizations 0-60 Months

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Videos are available at <http://www.chip-az.org/downloads.htm>

We will cover Immunization Entry, Management and Reporting for ages 0-60 months.

Note1: On preschool IDR, we are often asked, “Why not all students show on the report?
Response: 5th birthday is before Oct. 1. ADHS does not collect info on those students over 60 months of age on October 1.

Note2: For a student to be included in the Child Care reporting, they must be marked Child Care in their student screen. For a student to be included in the Head Start reporting, they must be marked Head Start in their student screen.

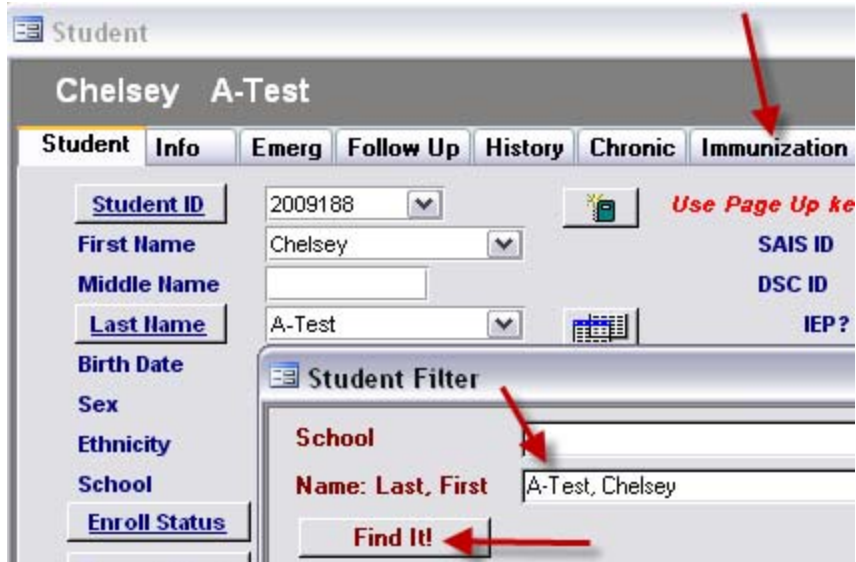
Immunization Flow

1. Review Student Screen - Enter/Review Student Immunization Records
2. Review Student Screen - Mark Follow-up Due where appropriate
3. Immunization Reporting - Check for Records Not Entered
4. Immunization Reporting - Students with Follow-up Due list
5. Immunization Reporting – Referral and Reminder Letters
6. Immunization Data Reporting (Ages 0 - 60 months) – IDR Summary Entry and print
7. Immunization Data Reporting (Ages 0 - 60 months) – Assessment Form 108-B for appropriate age group.

Entry of Immunization Record

Find Student

Go to Review Screens tab, Student and filter for the student or grade.



Click the Immunization tab to display the immunization record.

Notice the Student Id, Enrollment Status (E or W), Grade, DOB, Age and Gender are shown at top of screen. Students not E will not be included in IDR counts.

Prints this student's Immunization record (ASIR).

Click to add today's date and a code 50 to ASHAR count.

Status section is NOT to be used.

FU Due is the date on which the next dose is due. If no further dose of a series is due, the FU Due should be cleared for that series.

History	1	2	3	4	5	6	FU Due
DTP	3/09/94	5/12/94	7/13/94	1/09/96	3/04/98		
DT							
Td Ser							
Td Bst							
Tdap	7/01/05						
Polio	3/09/94	5/12/94	7/13/94	3/04/98			
MMR	5/24/95	3/04/98					
HIB	3/09/94	5/12/94	7/13/94	5/24/95			
HEP A	4/08/99	4/25/00					
HEP B	1/13/94	3/09/94	9/26/94				
HEP Ba							
TB							
Varicella	5/24/95	11/07/06					Hx <input type="checkbox"/>
Flu							
HPV	5/14/08						
MV	5/14/08						
PV							
Notes							

Shot Dates

Using the documentation presented, enter the shot dates for each immunization series. Dates are entered mmddyy.

FU Due

The date on which next dose of the series is due must be entered. CHIP does not calculate this. We depend on your knowledge. Blank indicates no further dose is due. If no further dose of a series is due, the FU Due must be cleared for that series.

Notes

For your use. Notes are not used in IDR calculations or follow-up..

Review Date

Click calendar to add today's date and a code 50 to ASHAR count. Need to click on Review Date calendar each time you make a change to the ASIR – adds code 50 to ASHAR.

Admitting Official

Be sure to select your from the drop-down list.

Documentation Presented

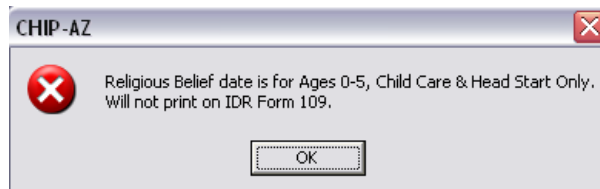
Be sure to select from the drop-down list.

Status Section

Status section is NOT to be used.

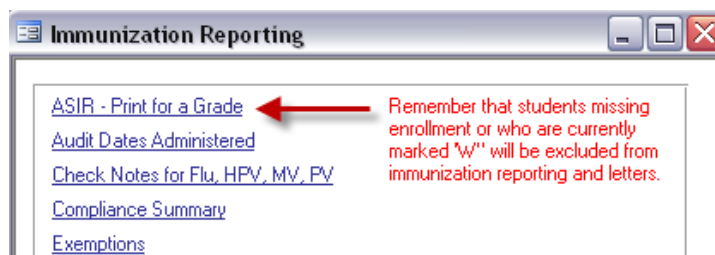
Exemptions

Enter date document received. Or if temporary, date exemption expires. If student age is > 5 years and you enter a Religious belief exemption you will see a message. This entry will not print on IDR form 109. It only prints on Childcare and Head Start form 108 and 108B.

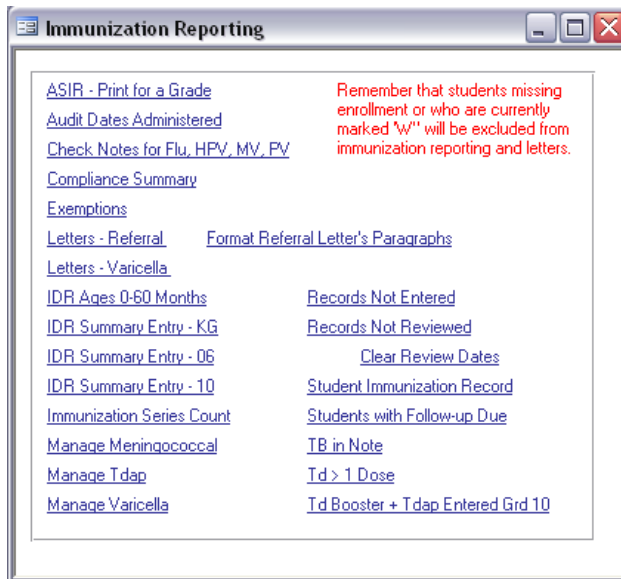


Print

Print this student's Immunization record by clicking the printer icon. You may print ASIRs' for all E students in a selected grade.



Management of Immunization Records



Many tools are available for management. See your current CHIP-AZ User Guide for more detail and explanation. Get the latest at <http://www.chip-az.org/downloads.htm>

Immunization Flow

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Records Not Entered

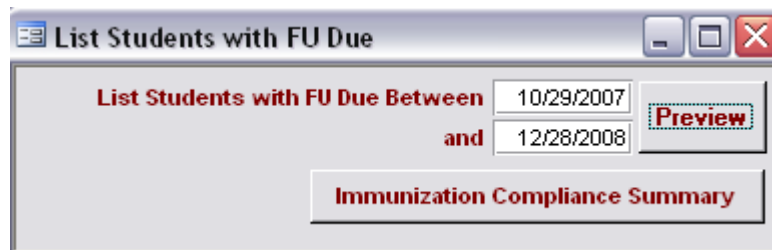
Enrolled students without an immunization record.

Records Not Reviewed

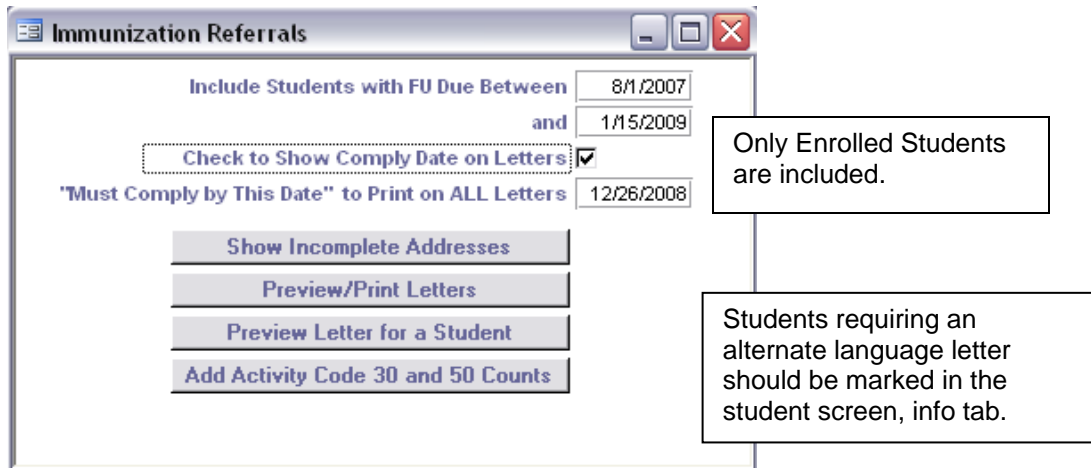
Enrolled students without a *Documentation* Review Date entry on the immunization record.

Students with FU Due

Enrolled students with FU Due Date on the immunization record that is between the dates you enter.



Letters Referral



Immunization Referrals

Include Students with FU Due Between 8/1/2007 and 1/15/2009

Check to Show Comply Date on Letters:

"Must Comply by This Date" to Print on ALL Letters 12/26/2008

Show Incomplete Addresses

Preview/Print Letters

Preview Letter for a Student

Add Activity Code 30 and 50 Counts

Only Enrolled Students are included.

Students requiring an alternate language letter should be marked in the student screen, info tab.

- Select "Add Activity Code 30 and 50 Counts" after printing letters.
- Enter responses (new dose documentation) received via Review Student Screen
- List Students with Follow-up Due
- Generate Referral Letters again for students with FU Due

ASHAR Code Count Generation

Process	How to enter ASHAR counts
Immunization Records (new) are added to CHIP-AZ.	Manual entry into Mass Entry Code 50 and possible code 30.
Immunization Records are updated in CHIP-AZ. (New dose recorded.)	Manual entry into Mass Entry Code 50 and possible code 30.
Immunization Records are reviewed in CHIP-AZ. (Generally this should have happened in step 1 and 2.)	Manual entry into Mass Entry Code 50.
Immunization Administration	Manual entry into Mass Entry Code 55 or 60 and possible code 30.
Immunization Record Reminder Letters are sent using CHIP-AZ	CHIP-AZ generates Codes 50 and 30 when appropriate link is pressed. (See Immunization Reporting, Referral Letters.)

Reporting for 0-60 Months of Age

Students less than 60 months of age on October 1 are not reported.

Demo School 2008-2009

[IDR Summary Entry](#) ← Perform IDR Summary Entry for this school year.

[Child Care](#) Check Child Care or Head Start.

[Head Start](#) Run separate Reports for Child Care and Head Start.

[Assessment Form 108-B \(0-17 months\)](#) Separate Form 108-B reports must be run for ages 0-17 and 18-60 months.

[Assessment Form 108-B \(18-60 months\)](#)

[Preview IDR Form 108 Report \(0-60 months\)](#) Single Form 108 report will include ages 0-17 and 18-60 months.

[Student Lists](#)

[Student Review Screen](#)

[Students with Varicella Hx](#) [View ADHS IDR Instructions](#)

Tip: Close this screen before making changes to a student immunization record.

Reports are based on your IDR Summary Entry. If data changes, you must Re-Load Immunization on the IDR Summary Entry.

Remember that students missing enrollment or who are currently marked "W" will be excluded from immunization reporting.

Mailing:

Immunization Data Report Entry (IDR)

If entering data based on a source other than CHIP-AZ, you would manually enter each field and print the report.

Open IDR Summary Entry

If immunization records have been entered into CHIP-AZ for each student...

- If not previously done, click **New** to create a new empty record for this school year.
- Select **School**, Click **Load** Immunizations then click **Calculate** Totals
- Click **Missing** to get a list of students with no immunization record in CHIP.
- Adjust if necessary and **Print** Report

Note: Main causes of #1 not matching #2 are students missing an immunization record or students who may still be E and should be W.

Note: If you change a student record... Be sure to re-select **Load Immunizations** after changes are made to student records. Enrollment will also be updated.

Immunization Data Report (Form 108) Summary Entry

School: **Demo School** Report Date: 10/30/2008 **2008-2009**
 Address: **9999 Main Street 123** Contact: Karen Provider
 City: Glendale Zip: 85301 Facility Director/Owner: Director Jones
 County: MARICOPA Child Care License: CBA-54321
 Phone: (623) 555-1234 Fax: (602) 555-2121 Head Start License: ABC-12345

Re-Load Immunizations if data has changed. [View ADHS IDR Instructions](#)

Load Immunizations Calculate Totals Missing **New** Bottom

	Age:	0-17 months	18-60 months
1. Attendance:		0	93
2. Immunization Records or valid Exemptions noted in CHIP		0	93
3. DTaP/DTP/DT:	4+ (doses)	0	91
	3	0	0
	2	0	1
	1	0	0
	0	0	1
	Total (Equals Attendance)	0	93
4. OPV/IPV:	3+ (doses)	0	91
	2	0	0
	1	0	0
	0	0	2
	Total (Equals Attendance)	0	93
5. MMR:	2 (doses)	0	12
	(Required) 1	0	79
	0	0	2
	Total (Equals Attendance)	0	93
6. Hib	4+ (doses)	0	75
	3	0	13
	2	0	1
	1	0	1
	0	0	3
	Total (Equals Attendance)	0	93
7. PCV7	4+ (doses)	0	0
	3	0	0
	2	0	0
	1	0	0
	0	0	93

Assessment Form 108-B

Be sure to print each of the four possible 108-B's that are appropriate for your school.

1. Child Care 0-17 months
2. Child Care 18-60 months
3. Head Start 0-17 months
4. Head Start 18-60 months

IMMUNIZATION ASSESSMENT OF CHILDREN 0-5 YEARS OF AGE Due November 15, 2008																			
Name of Child Care: Demo School				License#: CBA54321				Contact Person: Karen Provider				Phone: (623)555-1234 Fax: (602) 555-2123							
Mailing Address: 9999 Main Street 123				City: Glendale				Zip: 85301				Date of Report: 10/30/2008							
Child Care 18-60 months (born 10/1/2003 through 3/31/2007)																			
CHILD or I.D.	Birth Date	DTaP/DT/DT		Polio		MMR		Hb		PCV7		Hepatitis A		Hepatitis B		Varicella		Exempt	
		Tot	Date of Lst Dose	Tot	Date of Lst Dose	Date of 1st Dose	Date of 2nd Dose	Tot	Date of Lst Dose	Tot	Date of Lst Dose	Date of 1st Dose	Date of 2nd	Tot	Date of Lst Dose	Date of 1st Dose	Chick Pox Hx	R	M
Adem, Tayib Suleiman	3/28/04	5	4/30/08	4	4/30/08	8/16/05	4/20/08	3	8/16/05	0		10/23/07	4/30/08	3	10/29/04	8/16/05			
Almada Mendez, Juan	3/03/04	4	5/03/05	3	10/13/04	6/03/05	4/09/07	4	6/03/05	0		3/16/06	3/12/07	4	6/03/05	4/09/07			
Andreas, Colton Samuel	4/10/04	4	6/29/05	3	10/11/04	4/19/05		4	6/29/05	0		4/19/06	10/20/06	3	10/11/04	8/30/05			
Arellano, Diana Karina	11/30/04	4	6/30/06	3	6/07/05	12/01/05		3	6/07/05	0		1/19/06	8/21/06	3	6/07/05	12/01/05			
Ariso, Noah James	12/08/03	4	12/14/04	3	12/14/04	3/16/05	3/03/06	4	12/14/04	0		3/03/06	9/02/06	3	6/11/04	6/16/05			
Baker-huston, Raivoughn De'myoni	10/06/03	4	2/15/05	3	4/28/04	7/15/05		4	8/17/05	0		3/10/06	4/15/06	3	4/28/04	3/10/06			
Bautista, Anthony Xavier	11/12/03	5	1/07/08	4	1/07/08	10/16/06	1/07/08	2	9/09/04	0		11/21/06	8/07/07	3	9/09/04	10/16/06			
Bautista, Brittany	1/29/04	4	5/02/05	3	8/04/04	2/01/05		4	5/02/05	0		2/03/06	1/03/07	3	8/04/04	2/01/05			
Blackwell, Nathaniel James	1/22/04	4	5/18/05	3	7/27/04	2/25/05		4	5/18/05	0		1/31/06	7/25/06	3	7/27/04	2/25/05			
Blackwell, Nicholas James	1/22/04	4	5/18/05	3	7/27/04	1/24/05		4	5/18/05	0		3/31/06	10/27/06	3	7/27/04	1/25/05			
Canizales, Moises Eusebio	1/16/04	4	4/01/05	3	7/22/04	4/01/05		4	4/01/05	0		12/18/06	9/07/07	3	7/22/04	1/07/05			
Cantellano, Alexander Michael	8/19/04	4	3/01/06	3	3/09/05	8/26/05		4	3/01/06	0		10/20/06	7/08/07	4	3/09/05	8/26/05			
Capriotti, Dominic James	10/13/03	5	3/28/08	4	3/28/08	3/23/05	3/28/08	3	11/01/04	0		8/07/07	3/28/08	4	4/15/04	11/01/04			

Note1: On preschool IDR, we are often asked, "Why not all students show on the report?"
Response: 5th birthday is before Oct. 1. ADHS does not collect info on those students over 60 months of age on October 1.

Note2: For a student to be included in the Child Care reporting, they must be marked Child Care in their student screen. For a student to be included in the Head Start reporting, they must be marked Head Start in their student screen.

Student	Info	Emerg	Follow Up	History	Chronic	Immunization	Screen
Student ID	99135						
First Name	Tayib					SAIS ID	28968368
Middle Name	Suleiman					DSC ID	
Last Name	Adem					IEP?	<input type="checkbox"/> IEP Se
Birth Date	3/28/2004					<input checked="" type="checkbox"/> Child Care	List
Sex	F					<input type="checkbox"/> Head Start	List